

**KENTUCKY BOARD OF LICENSURE FOR PRIVATE INVESTIGATORS
MINUTES
August 13, 2025**

A regular meeting of the Kentucky Board of Licensure for Private Investigators was held at The Department of Professional Licensing (DPL), 500 Mero St, Frankfort, KY 40601, PPC Meeting Room 127 SW and via Video Conference on August 13, 2025, at 1:00 P.M.

MEMBERS PRESENT

Shawn Hensley
Lesa Watson
Amanda Morgan
Neil Gilreath

MEMBERS ABSENT

Kathy Whitt

**DEPARTMENT OF PROFESSIONAL
LICENSING**

Jeff Bardroff, Section Supervisor
Catherine Falconer, General Counsel
Daniel Leffel, Board Counsel
Kristen Lawson, Commissioner
Jenna Wells, Fiscal

GUEST

N/A

CALL TO ORDER

Board Chair Shawn Hensley called the meeting to order at 1:09 p.m.

Introductions

Brief Introductions of new board members and Department of Professional Licensing (DPL) staff exchanged.

APPROVAL OF MINUTES

The minutes from the May 28, 2025, special meeting was presented to the board for review. Neil Gilreath made a motion to approve the meeting minutes. Lesa Watson seconded the motion, and the motion carried.

FINANCIAL REPORTS

The financial statements from May-July of 2025 were presented for review with no additional questions at this time.

DPL Report

Commissioner Lawson informed the board that she was working with the governor's office boards and commissions office to fill the boards vacant positions and updated the board of the following staffing changes within (DPL): Daniel Leffel to be the boards new legal counsel, Jamar Carter and April Alsbrook are no longer with the department, and that Jeff Bardroff will be detailed to Administrative Section Supervisor until DPL can permanently fill that position.

LEGAL COUNSEL

General counsel Catherin Falconer briefed the board of an ongoing open records request.

General Counsel Catherine Falconer updated the board regarding Daniel Leffel to be the boards new legal counsel. Catherine Falconer recommended the board to hold a new election for board chair position to be someone with an active term.

Neil Gilreath Made the motion for Lesa Watson to take the place pf Shawn Hensly to be the new board chair. Shawn Hensley seconded the motion, and the motion carried.

OLD BUSINESS

- KYPI Examination Correspondence – Shawn Hensley looking to work with exam provider to provide exam.
- Legal to work on regulation changes regarding late fee, reinstatement fee, and remove the Leewood drive address to reflect the new address of DPL.
- Temp Pi Licensure – Background checks/fee changes.
- DPL Contract

The above four old business items were reviewed. Shawn Hensley will follow up VIA email with exam center to see what exactly is needed from the board to update the study guide. The new board counsel updated on regulation changes that the board approved. Section Supervisor Jeff Bardroff updated the board that the DPL contract had been taking care of.

NEW BUSINESS

Neal Gilreath had concerns regarding unlicensed PI's involvement in the field of motor vehicle accident reconstructions and ask legal counsels' advice regarding the matter. General Counsel Catherine Falconer recommended the board go into closed session to further discuss the matter. Shawn Hensley made the motion to go into closed session and Neal Gilreath seconded the motion, and the motion carried to go into closed session at 1:42pm ET. Closed session discussions were had. Shawn Hensley made the motion to go back into open session and Neil Gilreath seconded the motion, and the motion carried. To go back to open session at 2:07 p.m. ET.

COMPLAINTS COMMITTEE REPORT

The complaint committee discussed all pending complaints at the complaints committee meeting that was held June 11, 2025, and provided the following recommendations to be presented to the board for review:

2025KPI00001 - Dismissal recommended.

2024KPI00001 - Dismissal recommended.

2024KPI00002 - Formal investigation recommended, and the Board attorney to draft a letter requesting clarification regarding the \$15k received, and requiring a response within 30 days.

2023KPI00001 - Admonishment recommended.

2020KPI00001 - Hearing rescheduled - No action taken.

2020KPI00002 - Hearing rescheduled – No action taken.

2019KPI00002 - Hearing rescheduled – No action taken.

The board reviewed the above listed complaints, and Neil Gilreath made the motion to accept the complaint committees' recommendations. Shawn Hensley seconded the motion, and the motion carried.

CE COMMITTEE REORT

- Case Research backgrounds and Records
- Force Investigations

The CE committee reviewed the above CE Applications and recommended to defer both applications for further review. Neal Gilreath made the motion to accept defer both applications for further review. Shawn Hensly seconded the motion, and the motion carried. Board counsel to prepare letters notifying the applicants.

APPROVAL FOR PER DIEM

Shawn Hensley made a motion to approve per diem for all members attending the May 28, 2025, board meeting. Neil Gilreath seconded the motion, and the motion carried.

NEXT MEETING

The next meeting is scheduled for Wednesday, October 8, 2025, at 500 Mero St. Frankfort, KY 40601. The Applications and Complaints Committee will meet prior at 12:00 p.m. with the board meeting to follow at 1:00pm.

ADJOURN:

Shawn Hensley made a motion to adjourn the meeting at 2:23 p.m., Neal Gilreath seconded the motion, and the motion carried.